

DECLARATION

For the purpose of regulating the grant of "House Rent Allowance" sanction under Government of Tripura, Finance Department O. M. No. F. 5(15)-FIN(G)/75. I do hereby declare as follows:-

1. Name of Government Servant :-
2. Designation and office to which attached :-
3. Employee No :-
4. Present basic Pay :-
5. Whether married or Un-married :-
6. If un-married, if there is dependent member of the Govt. Servant (Particular of the dependent members) :-
7. Whether residing in own house/Rented houses/accommodation allotted by the Government :-
8. If both husband and wife are Govt. :-
9. Employees who will draw House Rent Allowance. :-
10. Whether Residential accommodation(s) is/are within Agartala Municipality :-
11. Whether husband/wife are both the Govt servant. If so, place of posting of both husband & wife as the case may be. :-
12. Whether the Govt. Servant share Govt. accommodation, a footed rent free to another Govt. Servant. :-
13. Whether husband /wife (in the case of Govt. Servant) residing in same accommodation. If separate accommodation state reasons for the purpose. :-
14. Whether the Govt. servant is on deputation, if so particulars of such deputation and period of such deputation is to be mentioned :-
15. Other particulars, if any :-

Dated:-

Place:-

Signature of Government Servant with designation.

DECLARATION

(TO BE SUBMITTED IN DUPLICATE)

(In case of both husband and wife are the employees of the Central/State Government posted at the same Station/Different Station)

We the undersigned to hereby jointly declare that the 'House Rent" Allowance as sanctioned by the Government of Tripura, Finance Department Memo No.F.5(15)-FIN(G)/75 dated 02-01-1976 shall be drawn by Shri/Sinti

.....
(Husband/ Wife) until further declaration.

(Signature of the Wife)	(Signature of the Husband)
Designation _____	Designation _____
Employee No. _____	Employee No. _____

Office in which employed (Full Address)

Office in which employed (Full Address)

PART-A

JOINT DECLARATION FOR CLAIMING HOUSE RENT ALLOWANCE TO BE SUBMITTED

To
The Head of Office & Dy. Director (Admin)
/ Drawing & Disbursing Officer,
AGMC & GBP Hospital, Agartala.

Subject: -Submission of declaration house Rent Allowance",

Sir/ Madam,

I/We undersigned do submit actual declaration. I/We shall/will submit fresh declaration as & when our information given in changed.

Signature of wife with designation

Office in which employed
O/o the MS & HOD, AGMC & GBP Hospital,
Agartala

Employee No.

Address :-

Post Office :-

Police Station :-

District :-

Dare from which the House rent Allowance has
been drawing :-

Signature of husband with designation

Office in which employed: -

Employee No.

Address :-

Post Office :-

Police Station :-

District :-

Date from which the House Rent Allowance has been
drawing :-

Countersigned by the H.O.O / D.D.O
with Office Seal

Countersigned by the H.O.O / D.D.O
with Office Seal

Part-B

DECLARATION FOR CLAIMING HOUSE RENT ALLOWANCE AS SANCTIONED BY DDO GOVERNMENT OF TRIPURA/ADC AUTHORITY.

CERTIFICATE

- a.
 - i) That I am married/widow/dependent children.
 - ii) That I am Unmarried
- b. That I have not provided with Government accommodation during the period in respect of which allowances is claimed
- c. That I was not sharing an accommodation allotted to parents, children or wife/ husband be the Tripura Government/ ADC Authority
- d. That my wife/hushed is an employee of Government /Non-Government/Government undertaking /Autonomous body etc.
- e. That my wife/husband is not posted in the same station & he / she is not residing with me.
- f. That, I am living with my parents /sister/minor brother or minor grand children/widow sister/minor children of deceased brother minor children fully dependent to me (In case of unmarried government servant of widow or widower having no children or child).

Shri/ Smti _____

Yours Faithfully

Is allowed the HRA w.e.f. _____

Shri/ Smti _____

Signature of the employee
With designation & place of posting

Will be deducted w.e.f. _____