



Model Rural Health Research Unit (MRHRU)
Department of Health Research
Ministry of Health & Family Welfare, Government of India
Khumulwng, Tripura: 799045

F.No.3 (Sub-2)/Procurement/ MRHRU/ Trip-2021-2022

Dated: 07/03/2025

Notice Inviting Quotation

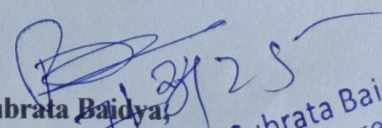
Notice inviting quotation in sealed cover is hereby invited by the Member Secretary, MRHRU Tripura State the reputed firm/authorized distributor/agent/Dealer/Supplier for Supply of some contingency items for use in MRHRU, Kherenghar Khumlwng, Tripura State. The list of office items is enclosed with this notice.

Rate should be quoted in the prescribed format enclosed with the Notice.

The last date of receiving quotation is up to 4 p.m of 17-03-25 by registered post/ Speed post/ Courier services.

Terms and Conditions

1. Quotation in sealed cover address to the Member Secretary, MRHRU, Kherengber Khumlwng, Tripura State, should reach on or before 4.00 PM of 17/03/25 by Speed Post/Courier/Registered Post only.
2. Quotation received after stipulated date & time will be rejected.
3. On the top of envelope, Supply of essential office items for use in MRHRU, Tripura State, for Agartala Government Medical College & GBP Hospital," should be mentioned and Quotationer's full name and address with phone should also be mentioned on the envelop.
4. The quotation should mention the rate of each item distinctly. Correction over use of correcting fluid in the figure, words will not be entertained/ accepted.
5. The quotation should accompanied with up to date -GST registration certificate, Professional Tax clearance Certificate and PAN Card.
6. The rate should be quoted inclusive of all taxes and supply should be made on F.O.R. door delivery basis.
7. The evaluation of the bids should not be based on criteria on lowest cost alone but the quality should also be considered.
8. No enhancement in rates within the validity period of contract will be entertained.
9. The Quotation will be accepted on lowest rate and high quality basis.
10. The Quotation will remain valid up to one year from the date of approved rate signed and undersigned has reserved right to extend the validity for further period in consultation with the successful quotation.
11. Supply should be completed within 15(Fifteen) days from the date of issue of supply order. Income Tax will be deducted from the bill at the time of payment as per Govt. Rule.
12. A penalty @ 1% of total value must be charged for every week or part of week delay beyond the stipulated period.
13. If any items supply is found to be standard quantity, the quantity "Not of Standard quantity items" supply should be taken back and fresh stock at own cost of supplier.


Dr. Subrata Baidya
Member Secretary, MRHRU, Tripura State
Member Secretary
MRHRU, Tripura.

QUATATION

List of the items for which rate quotation has to be asked.

SL. No.	Name of the article	Specification/Company	Quantity	Rate	Remarks
1.	LED Blub 15w	Standard quality	2		
2.	Tube light CFL	Standard quality	2		
3	CFL Bulb 20W	Standard quality	2		
4	Phenyl, Jasmine/Sandal	Standard quality	5		
5	Mob, size- big	Standard quality	1000		
6	Mug, Big size	Standard quality	10		
7	Bucket (20 Ltr) (Plastic) Best Quality	Standard quality	10		
8	Coconut Broom	Standard quality	1000		
9	Correcting pen ,Best quality	Standard quality	10		
10	Broom		20		
11	Calculator Machine (12 Digit) ,Orpat/Samay	Standard quality	10		
12	Calculator Machine (small), Orpat,Samay	Standard quality	1000		
13	Cash Book (No 8) Double entry system,Best quality	Standard quality	1000		
14	Cash Book (No6)Double entry system,Best quality	Standard quality	2		
15	Celotap, Big Best quality	Standard quality	2 Box		
16	Envelop Ordinary 1) Size 9X4"	Standard quality	5		
17	Harpic toilet cleaner	Standard quality	5		
18	Door mat	Standard quality	5		
19	White board Marker pen(Colour- red, Black, Blue)	Standard quality	20		
20	Whiteboard, Lightweight Aluminium Frame, Medium size	Standard quality	2		
21	Whiteboard Duster,	Standard quality	2		
22	Pin board, Big size	Standard quality	5		
23	Pin board, with colour full pins	Standard quality	3		

24	Measuring Tape, 5 Meter	Standard quality	10pkt		
25	Eraser	Best Quality	5 Box		
26	Pencil	Best Quality	5 Box		
27	Stapler Big	Standard quality	5Box		
28	Lock & key (5 liver) Godrej	Standard quality	3 Ltr		
29	Lock & key (6 liver) Godrej	Standard quality	1000		
30	Stapler, Medium	Standard quality	1000		
31	Hand wash	Standard quality	1000		
32	Floor cleaner Liquid	Standard quality	50		
33	Dining Dish, Medium size	Standard quality	50		
34	Drinking Water Glass	Standard quality	50		
35	Spoon	Standard quality	50		
36	Plastic folder ,Best quality	Standard quality	50		
37	Smart gel pen (Black) Best quality	Standard quality	1000		
38	Smart gel pen (Blue) Best quality	Standard quality	10		
39	Smart gel pen (Red) Best quality	Standard quality	10Ltr		
40	V.I.P towel (Big size) best quality size: 140 x70 cm wt.500gm	Standard quality	10Pkt		
41	Writing pad (50 pages) Deepak	Standard quality	10Ltr		
42	Xerox paper ,A4 Size,JK Copier/Emage	Standard quality	10 Roll		
43	Toilet Washing Brush, Wooden Handle	Standard quality	20nos		
44	Fevicol ,Best quality	Standard quality	10nos		
45	Computer Ink.88A HP Laser	Standard quality	3Nos		
46	Dettol big size	Standard quality	5nos		
47	Xerox paper ,Legal Size,JK Copier/Emage	Standard quality	2 nos		
48	Cup Plate Sat	Standard quality	06Nos.		
49	Serving Tray, Big	Standard quality	01Nos.		
50	Table Spoon	Standard quality	10Nos.		

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