

No.F.3(24)-AGMC & GBPH/S&P/General Articles/2023-24

/24228-32

Government of Tripura
Health & Family Welfare Department
Office of the Medical Superintendent
AGMC & GBP Hospital, Agartala.

Date - 12/11/25

Short Notice Inviting Quotation

Quotations in sealed cover are hereby invited by the Medical Superintendent and Head of Department, AGMC & GBP Hospital, Agartala, Government of Tripura, on behalf of the Governor of Tripura from Reputed Firm / Authorized Distributor / Agent / Supplier / Dealer for "Printing of the college magazine Sushruta, AGMC & GBP Hospital, Agartala, Tripura (w)."

Terms and Conditions

1. Sealed quotations in two cover system i.e., (i) Technical bid and (ii) Financial bid should reach the Office of the Medical superintendent & Head of Department, AGMC & GBP Hospital, Agartala on or before 4:00 pm of 19/11/2025 by speed post / courier / registered post only.
2. The sealed envelope should be addressed to "The Medical Superintendent and Head of Department, AGMC & GBP Hospital, Agartala, P.O:-Kunjaban, Agartala, Tripura West 799006." And on top of the sealed enveloped it should be super-scribed as "Printing of the college magazine Sushruta, AGMC & GBP Hospital, Agartala, Tripura (w)."
3. Tender received after due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
4. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile contact, FAX no. and e-mail id inside the sealed envelope. The tender are likely to be opened on the next working day, in the office of the Medical Superintendent and Head of Department, AGMC & GBP Hospital, Agartala. Bidders or their authorized representatives should remain present during the opening of the quotations.
5. If any item worked is found to be not of standard quality, the quantity of "not of standard quality items" supplied should be taken back and replaced by fresh stock at own cost of bidder.
6. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelop. The contents of the bids should be as:
7. **Technical bid:**
 - a. Photocopy of PAN Card.
 - b. Photo copy of GST Registration.
 - c. Photocopy of relevant trade license.
 - d. Tax Clearance certificate.
8. **Financial bid:**
 - a. Rate of item along with specification.
 - b. Rate should be inclusive of all taxes (including GST) and for F.O.R door delivery basis.

Terms & Condition

1. Rate mentioned above is on FOR door delivery basis and Inclusive GST.
2. Supply should be completed within 25(twenty five) days from date of issuance of supply order.
3. Income tax/ GST will be deducted from the bill at the time of payment as per Govt. rule.
4. Payment of Bill will be made after successful completion of supply.
5. If any item supplied is found to be not of standard quality, the quantity of "not of standard quality items" supplied should be taken back and replaced by fresh stock at own cost of supplier.
6. All items shall be supplied on F.O.R. door delivery basis at Agartala Government Medical College & GBP Hospital, Agartala.

7. If the Supply not completed in stipulated time, a penalty @1% on the total value (excluding GST) shall be deducted from your bill for every week of delay or part of week thereon.
8. The quantity mentioned in NIT may increase or decrease in numbers at any time.
9. The NIT can be cancelled at any point of time by the authority without any prior notice.
10. The NIT may be collected from www.agmc.ac.in as on or before 19 / 11 / 2025.
11. Details of work is as follows:

Name of the item specification and quantity are as follows:-

Sl. No	Name of Item with Specification	Quantity	Basic Rate Per unit/no. (Excluding GST)	Total Rate Per unit/no. (Including of GST/Taxes)
A.	B.	C.	D.	E.
1.	Printing College Magazine Sushruta Multicolour magazine inside pages (Multicolour 130 GSM) Cover (Multicolour 300 GSM)	1000 nos.		

Copy to:-

1. The Principal, AGMC, Agartala, West Tripura, for Display in Notice Board.
2. The Medical Superintendent, IGM Hospital, Agartala, for Display in Notice Board.
3. The Medical Superintendent, Cancer Hospital, Agartala for display in Notice Board.
4. ✓ The Nodal Officer, IT Section, AGMC & GBPH, Agartala for Publication in the AGMC College Website.
5. The Received & Dispatch Section, Office of the Medical Superintendent & Head of Department, AGMC & GBPH, Agartala.

Signed by

Sankar Chakraborti

Date: 11-11-2025 13:11:50

**Medical Superintendent & HOD
AGMC & GBPH Hospital, Agartala.**