

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF DEPARTMENT
A.G.M.C. & G.B.P. HOSPITAL, AGARTALA.

NO.F.9 (99)-MED/AGMC & GBPH/RKS/ARTICLES/2025-26/

Dated: 21.10.25

Short Notice Inviting Quotation (SNIQ)

Short Notice Inviting Quotation in plain paper is hereby invited from reputed, suppliers/ retailer for
“Supply of complain & suggestion box” at Agartala Govt. Medical College & G.B.P. Hospital, Agartala-

The Last date of submission of SNIQ to the Medical Superintendent & Head of Department, Agartala Government Medical College & G.B.P. Hospital, Agartala on or **before 4:00 pm of 10 / 11 / 2025**
by Speed post/courier/registered post only.

The detail **Terms & conditions** of the SNIQ can be downloaded from AGMC website www.agmc.ac.in or
can be collected from the office of the undersigned on any working days prior to the last date of
submission of the SNIQ.


Medical Superintendent & Head of Department
A.G.M.C. & G.B.P. Hospital, Agartala.

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NO.F.9 (99)-MED/AGMC & GBPH/RKS/ARTICLES/2025-26/

Dated: 21.10.25

Short Notice Inviting Quotation (SNIQ)

Quotations in sealed cover are hereby invited by the Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala, Government of Tripura, on behalf of the Governor of Tripura from Reputed Firm /Supplier/ Dealer.

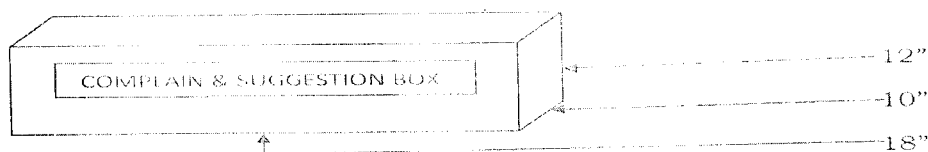
Terms and Conditions

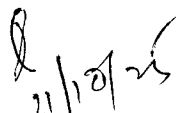
1. Sealed quotation in **two cover** system, i.e., (i). **Technical bid** and (ii). **Financial bid** should reach the Office of the Medical superintendent & Head of Department, AGMC & GBP Hospital, Agartala on or **before 4:00 pm of 10 / 11 / 2025** by **Speed post/courier/registered post only**.
2. The sealed envelope should be addressed to **"The Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala, P.O.-Kunjaban, Agartala, Tripura West, 799006."** And on top of the sealed envelope it should be super-scribed as **"Supply of complain & suggestion box"**.
3. Quotation should be submitted through Reg post/ speed post / courier post/by hand .SNIQ received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
4. If any item is found to be not of standard quality, the quantity of "not of standard quality items" supplied should be taken back and replaced by fresh stock at own cost of bidder.
5. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:
 - A. Technical bid:**
 - i) Demand draft from any scheduled bank commercial bank for an amount of Rs. 2000/- (Rupees two thousand only) in favour of "ROGI KALYAN SAMITI" as Earnest Money deposit (EMD) which will be released after successful completion of one year from the date of installation . In case of unsuccessful bidder , the EMD will be released after finalization of tender
 - ii) Photocopy of PAN Card.
 - iii) Photo copy of GST Registration.
 - iv) Photocopy of valid trade license
 - v) Photocopy of up to date Professional Tax clearance certificate
 - B. Financial bid:**
 - i. Rate of item along with specification.
 - ii. Rate should be F.O.R door delivery basis.
6. Income tax/GST will be deducted from the bill at the time of payment as per Govt. rule.
7. The work must be executed within 30(Thirty) days from the date of issuance of the purchase/ supply work order. A penalty @1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply up to 10(Ten) weeks. Failure to supply by 10(Ten) weeks in addition to 30(Thirty) days, the supply order shall be treated as cancelled. However, relaxation will be entertained only in special circumstances (Natural calamities, war or any other situation beyond human control).
10. The SNIQ can be cancelled at any point of time by the authority without any prior notice or assigning any reason.
11. The supplier has to provide one year post installation repairing service (if required) at his/her own cost.

12. Details of requirement are as follows:

<u>Sl no</u>	<u>Particulars</u>	<u>Specification</u>	<u>Requirement (approx)</u>	<u>Basic Rate (Per box)</u>	<u>Admissible GST</u>
01	Supply of Complain & Suggestion box (wooden made) with fitting and fixing	18"x12"x10"	05 no.s		

13. The Prototype of the box is shown below.




Medical Superintendent & HoD
AGMC & GBP Hospital, Agartala.