

Government of Tripura  
Office of the Medical Superintendent & HOD  
AGMC & GBP Hospital, Agartala

Dated, Agartala, the ..... /...../2025.

**Short Notice Inviting Quotation (SNIQ)**

Quotation in sealed cover are hereby invited by the Medical Superintendent, & HOD, AGMC & GBP Hospital, Agartala, from reputed manufacturing firms/authorized distributors/suppliers/dealers for Supply of Reagent/consumables item of AGMC & GBP Hospital, Agartala as per the following specifications.

Sl.No	Name of item	Specifications	Rate to be quoted for the following units	Name of Manufacturer	Rate per Unit (Including GST)
(1)	(2)	(3)	(4)	(5)	(6)
1	<b>E.S.R. Pot</b>		<b>Box/Pkt.</b>	<b>To be quoted by quotationers</b>	<b>To be quoted by quotationers</b>
2	<b>Lancet</b>		<b>Box/Pkt.</b>		

**Terms and Conditions:**

1. Sealed tender in **two cover** system, i.e, i. **Technical bid** and ii. **Financial bid** should reach the Office of the Medical Superintendent, & HOD, AGMC & GBP Hospital, Agartala, on or **before 05:00 pm of 01/05/2025** by speed post/courier/registered post only.
2. Quotation on plain paper addressing the Medical Superintendent, & HOD, AGMC & GBP Hospital, Agartala, shall reach the office of the Medical Superintendent, & HOD, AGMC & GBP Hospital, Agartala, either by mail/courier or in person on or **before 05:00 pm on 01/05/2025**. Quotation shall have to be enclosed in sealed envelopes in super-scribed as **"Quotation for supply of Reagent/Consumables at to the AGMC & GBP Hospital, Agartala"** and addressed to the Medical Superintendent, & HOD, AGMC & GBP Hospital,P.O-Kunjaban, Agartala, pin-799006.
3. Any quotation received after the aforesaid timeline shall be liable to the summarily rejected. The Medical Superintendent, & HOD, AGMC & GBP Hospital shall not be liable in any manner for any delay occasioned or failure caused in delivering a quotation within the prescribed timeline as aforesaid.
4. The quotationers shall mention their full name, address and contact number on envelopes.
5. Quotations received in due manner are **like to be opened next day after end date of submission, in the Office of the Principal, AGMC, Agartala**, unless postponed for any unfrozen reason, Quotationers can be physically present to witness the quotation-opening proceeding (no separate notice will be issued to this effect to any quotationer)
6. Self-attested photocopy of relevant up to date & valid (i) **Trade license** (ii) **PAN Card** (iii)**GST Registration certificate** (iv)**Income Tax Clearance certificate** (v) **Details specification of the item must be submitted** (vi)**Authorization certificate from the Manufacturing firm** (vii)**Valid Drug license**.  
The Technical (Tender Evaluation) committee of the hospital shall have the right to waive off any of the aforesaid requisite in deserving cases.
7. Rate should be quoted inclusive of all taxes.
8. Supply of the Reagents/Consumable should be up to the destination (Medicine/General Store), AGMC & GBP Hospital, Agartala, at the earliest, **but not later than 30 days after receiving Purchase order**. Penalty @ 1% of the purchase value shall be deducted for every

week (or part thereof) of delay in delivery beyond the stipulated date, unless condoned for. In case liable for compulsory replacing the same entirely at his own expenses within 15 days of notifying him to this effect.

9. Payment of bills will be made after successful completion of supply as per the term & conditions of the concerned Purchase Order.
10. **The Medical Superintendent, & HOD, AGMC & GBP Hospital reserves the right to unilaterally revoke or cancel this SNIQ at his discretion without prior notice, and to reject any quotation or to select a quotation other than the lowest one on justifiable grounds.**

Medical Superintendent & HOD  
AGMC & GBP Hospital, Agartala.