

**GOVERNMENT OF TRIPURA
HEALTH AND FAMILY WELFARE DEPARTMENT
OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF DEPARTMENT
A.G.M.C. & G.B.P. HOSPITAL, AGARTALA.**

Date 25/03/25-

Short Notice Inviting Quotation

Quotations in sealed cover are hereby invited by the Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala, Government of Tripura, on behalf of the Governor of Tripura from Reputed Firm/Authorized Distributor/Agent/Supplier/Dealer for **"Procurement of Consumables for embalming of Human Bodies for use in the Department of Forensic Medicine & Toxicology, AGMC & GBPH, Agartala"**.

Terms and Conditions

1. Sealed quotations in **two cover** system, i.e., (i). **Technical bid** and (ii). **Financial bid** should reach the Office of the Medical superintendent & Head of Department, AGMC & GBP Hospital, Agartala on or **before 4:00 pm of 02/04/2025** by **Speed post/courier/registered post/By hand only**.
2. The sealed envelope should be addressed to **"The Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala, P.O.-Kunjaban, Agartala, Tripura West, 799006."** And on top of the sealed envelope it should be super-scribed as **"Procurement of Consumables for embalming of Human Bodies for use in the Department of Forensic Medicine & Toxicology, AGMC & GBPH, Agartala"**.
3. Tender received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
4. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile contact, FAX no and e-mail id inside the sealed envelope. The tender is likely to be opened on the next working day, in the Office of the Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala. Bidders or their authorized representatives should remain present during the opening of the quotations.
5. If any item is found to be not of standard quality, the quantity of "not of standard quality items" supplied should be taken back and replaced by fresh stock at own cost of bidder.
6. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:
 - A. Technical bid:**
 - i. Photocopy of Relevant trade license.
 - ii. Photocopy of PAN Card.
 - iii. Photo copy of GST Registration.
 - B. Financial bid:**
 - i. Rate of item along with specification.
 - ii. Rate should be inclusive of all taxes (including GST) and for F.O.R door delivery basis.
7. Bidder should be present during technical evaluation of bids along with the sample for demonstration.
8. Payment of Bill will be made after successful completion of work.
9. Income tax/GST will be deducted from the bill at the time of payment as per Govt. rule.
10. **The work order must be executed within 15 (Fifteen) days from the date of issuance of the purchase/ supply work order. A penalty @1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply up to 10 (Ten) weeks. failure to supply by 10 (Ten) weeks in addition to 30(Thirty) days, the supply order shall be treated as cancelled. If the concern bidder cannot supply the require item within the stipulated time, necessary action will be taken against the bidder by the competent authority. However, relaxation will be entertained only in special circumstances (Natural calamities, war or any other situation beyond human control).**
11. The quantity mentioned in SNIQ may increase or decrease in numbers at any time.

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12. The NIQ can be cancelled at any point of time by the authority without any prior notice.

13. The NIQ may be Collected from www.agmc.ac.in as on **before 02/04/2025**.

14. BoQ of Financial bid shall be submitted in following tabular manner :

Sl. No.	Name of Items with Manufacturer Name	Specification mentioned by the bidder	Quantity	Basic Rate (excluding GST)	Basic Rate (Including GST)	Total Amount. (Including GST)
A.	B.	C.	D.		E.	F
1.	Trocar and cannula (30cm size)		20 nos.			
2.	Phenol		500ml x 10 bottles			
3.	50 c.c. syringes		250 nos.			
4.	Cotton wool		25kg			
5.	Brown cello tape(for packing)		150 rolls			
6.	Thread		50 rolls			
7.	Board pin		1 kg			
8.	Black polythene		275 meters			
9.	White cloth		250 meter			

Copy to:-

1. The Principal, A.G.M.C., Agartala, Tripura west. For Display in Notice Board.
2. The Medical Superintendent, I.G.M Hospital, Agartala, for Display in Notice Board.
3. The Medical Superintendent, Cancer Hospital, Agartala for Display in Notice Board.
4. The Nodal Officer, IT Section, AGMC & GBPH, Agartala for publication in the AGMC College website.
5. The Received & Dispatch Section, Office of the Medical Superintendent & Head of Department, AGMC & GBPH, Agartala.

Signed by

Sankar Chakraborti

Date: 25-03-2025 12:42:55

Medical Superintendent & Head of Department
AGMC & GBP Hospital, Agartala.